

**ABBOTTS ANN PARISH COUNCIL**  
**Minutes from the Meeting**  
**held on Thursday 6<sup>th</sup> July 2017 at 19:00**  
**at War Memorial Hall, Abbots Ann**



Present: Parish Councillors T Abram (Vice Chairman), Mrs L Haigh,  
C Teasdale, Mrs S Bleeker, Borough Councillor Mrs M Flood, County Councillor A Gibson  
Members of the Public: 3  
Minutes: Mrs Clare Cotterell – Clerk  
Meeting started 19.00

AGENDA ITEM		ACTION
<b>1</b>	<b>Apologies for Absence</b> Apologies were received from Cllrs Doherty, Hayter, Wells, Borough Cllr Stallard.	<b>NOTED</b>
<b>2</b>	<b>Declarations of Interest – None</b>	
<b>3</b>	<b>Cllrs to agree the minutes to be an accurate record of the meeting held on 1<sup>st</sup> June 2017</b> – Proposed Cllr Haigh, seconded Cllr Bleeker, all agreed.	
<b>4</b>	<b>Actions/Updates to be reported</b>  <u>Clerk's actions:</u> Item 4 – booked venues for 27 <sup>th</sup> July and 7 <sup>th</sup> December. Submitted further objection to 17/00043/OUTN on 02.06.17. Item 16 – sent a response to HCC supporting the signing proposal on 06.06.17.  <u>Updates:</u> HCC report the tree obstructing FP4 has been removed. Overhanging tree on FP5 has been reported to HCC.  Cllr Abram has passed pension details to Cllr Hayter.  Cllr Abram attended the ANPR meeting – Goodmans have suggested they will be going to appeal. AAPC will be leading the Freedom of Information request with support from the other parish councils. Cllr Abram has drafted the document which will be circulated and submitted.  Cllr Haigh reported the new door for the telephone box has now been fitted and looks lovely.	
<b>5</b>	<b>Public Participation</b> – <i>This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</i> Cllr Flood, as a resident, commented that the WI have carried out a great job on the WMH garden – Cllrs agreed to send a vote of thanks to WI.	<b>Clerk</b>
<b>6</b>	<b>Abbots Ann Village Shop Association update</b>  Mr C Davis from the shop association gave an update to Cllrs. The Association is a Friendly Society which means any surplus should go back into shop or to a similar enterprise. The mortgage has been paid off this year. Financially the shop has incurred a loss of £3000 over 4 years. There are 2 paid shop staff, 3 post office staff plus up to 46 volunteers, Post Office Ltd pay some re-numeration but this leaves approximately £4000 shortfall. Rental from the flat above brings in approximately £8000 per year which helps the finances.  The shop association asked for possible future consideration by Parish Council to pay the shortfall from Post office re-numeration of £4000 per year.	
<b>7</b>	<b>Borough and County Councillors Reports</b> <b>Cllr Flood reported:</b> <ul style="list-style-type: none"> <li>• Local Government Boundary Commission – TVBC have submitted their recommendations.</li> <li>• Sustainability Appraisal Scoping Report consultation open between 30<sup>th</sup> June and 18<sup>th</sup> August.</li> <li>• Test Valley Passenger Transport forum hosted by HCC at Crosfield Hall, Romsey 10am on 12<sup>th</sup> July.</li> <li>• Shinning Fair, Andover High Street 13<sup>th</sup> August, celebrating Andover's Georgian heritage.</li> </ul> <p>Cllr Bleeker queried the new contract for the Leisure Centre re concerns over current poor facilities and team problems. Cllr Flood will follow up and report back.</p> <b>Cllr Gibson reported:</b> <ul style="list-style-type: none"> <li>• Cllr Gibson is still pushing for 20mph limit – Highways confirm that the consultation is still ongoing. Situation may change but not in the short term.</li> <li>• Cllr Gibson has a meeting coming up with HCC Director re Goodmans ANPR and will be pressing for funds for work to be carried out at St Johns Cross and the bus stop.</li> </ul>	<b>Cllr Flood</b>

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<b>8</b>	<p><b>Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Abram, seconded Cllr Teasdale.</b></p> <ul style="list-style-type: none"> <li>a) 17/01378/FULLN &amp; 17/01379/LBWN – Internal layout change to barn to facilitate use as annexed accommodation to main dwelling – Faircroft, 43-44 Monxton Road, Abbots Ann – Clerk to confirm if 17/01378/FULLN has been withdrawn – 17/01379/LBWN – <b>No Objection – all agreed.</b></li> <li>b) 17/01433/FULLN – Access to cattle barn (retrospective) – Formosa, Cattle Lane, Abbots Ann – <b>Objection on grounds of traffic safety – all agreed.</b></li> <li>c) 17/01455/LBWN – Demolition of existing garages &amp; internal alterations including removal of sections of internal walls &amp; insertion of new; blocking up of, &amp; alterations to, existing openings &amp; creation of new openings; removal of false ceilings (re-submission of 17/00775/LBWN). – The Old Rectory, Abbots Ann – <b>No Objection - all agreed.</b></li> <li>d) 17/01552/TREEN – Fell 1 Willow – Chalk House, Dunkirt Lane, Abbots Ann – <b>No Objection - all agreed.</b></li> <li>e) 17/01541/FULLN – Remove existing conservatory, erection of a single storey extension to provide dining area, conversion of garage to utility/extended kitchen – 17 Bulbery, Abbots Ann – <b>No objection - all agreed.</b></li> </ul> <p>Cllrs Flood and Gibson left the meeting at 20.00</p>	<b>Clerk</b>
<b>9</b>	<p><b>Parochial Church Council</b></p> <p>Cllrs to agree to give their permission for the interment of cremated remains of family members, in existing family graves, in the closed churchyard at St Marys, Abbots Ann, subject to agreement of Terms of Reference between the PCC and Parish Council.</p> <p>It was noted that permission was now not needed and agreed to delegate the Terms of Reference to the Burial Committee to agree with the PCC. Proposed Cllr Teasdale, seconded Cllr Bleeker, all agreed.</p>	<b>Burial Cttee</b>
<b>10</b>	<p><b>Local Government Boundary Commission</b></p> <p>Cllrs to consider Draft Recommendations for Electoral Review of Test Valley and propose a response for the consultation.</p> <p>Agreed to inform the community before responding to the consultation. Cllr Haigh to draft information for the website and magazine. Agreed to carry forward Parish Council response as agenda item for 27<sup>th</sup> July.</p>	<b>Cllr Haigh/Ag item</b>
<b>11</b>	<p><b>Burial Ground Committee</b></p> <p>Cllrs to approve Burial Ground Committee’s recommended amendments to the Burial Ground Regulations.</p> <p>Cllrs approved the amendments to the Burial Ground Regulations. Proposed Cllr Haigh, seconded Cllr Teasdale, all agreed.</p>	
<b>12</b>	<p><b>Sports Field Committee (SFC)</b></p> <ul style="list-style-type: none"> <li>a) Cllrs to approve proposed works to Pavilion carried out by contractors appointed by SFC – Initial works will be boxing in of electrical works, carried out by qualified contractor – Approved – Proposed Cllr Teasdale, seconded Cllr Haigh, all agreed.</li> <li>b) Cllrs to consider funding request from SFC – Chairman of the SFC gave an overview of remedial works required which should increase interest and income for the building and confirmed that the ultimate goal was to replace the pavilion building. A feasibility study is being carried out for a new building but anticipated replacement will be 3-4 years away.</li> </ul> <p>Cllrs requested that the SFC return with a specific financial plan for remedial works required, showing other sources of funding and how it contributes to a sustainable project.</p>	<b>SFC</b>
<b>13</b>	<p><b>RoSPA Inspection Report</b></p> <p>Cllrs to receive and review the annual RoSPA report for the play areas and agree any actions required.</p> <p>Agreed for Clerk to obtain quotes for replacement of fence at WMH, for future financial planning, and to investigate “No dogs allowed” signs for play area at WMH.</p>	<b>Clerk</b>

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<b>14</b>	<p><b>Finance:</b></p> <p>a) Cllrs to approve the Financial Statement for 1<sup>st</sup> to 30<sup>th</sup> June 2017 – Proposed Cllr Bleeker, seconded Cllr Haigh, all agreed.</p> <p>b) Cllrs to approve the following payments to be made.  Proposed Cllr Haigh, seconded Cllr Bleeker, all agreed.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee – (BACS)</u></th> <th style="text-align: left;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee – (BACS)</u></th> <th style="text-align: left;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerks Salary – July</td> <td>£-</td> <td>Clerks/Office expenses – June</td> <td>£ 94.09</td> </tr> <tr> <td>Playsafety Ltd - Inspection</td> <td>£189.00</td> <td>Countrywide Grds Main May/June</td> <td>£1868.00</td> </tr> <tr> <td>Reimburse BT Bill</td> <td>£ 76.75</td> <td>Vita Play – Main/Cleaning Qtrly</td> <td>£ 235.20</td> </tr> <tr> <td colspan="4"><u>Payee – (Cheque)</u>                      <u>Amount</u></td> </tr> <tr> <td>0009 – B Sims (Grass Cuts)</td> <td>£82.88</td> <td></td> <td></td> </tr> <tr> <td>0010 - HMRC 1<sup>st</sup> Qtr</td> <td>£81.59</td> <td></td> <td></td> </tr> </tbody> </table> <p>c) Cllrs to approve and sign letter to formally close Bank of Ireland account.  Proposed Cllr Bleeker, seconded Cllr Haigh, all agreed.</p> <p>d) Cllrs to approve Bank Standing Order for payment of Clerk’s salary.  Proposed Cllr Bleeker, seconded Cllr Abram, all agreed.</p> <p>e) Cllrs to pre-approve the future payments of BT Telephone bill.  Proposed Cllr Bleeker, seconded Cllr Abram, all agreed.</p>	<u>Payee – (BACS)</u>	<u>Amount</u>	<u>Payee – (BACS)</u>	<u>Amount</u>	Clerks Salary – July	£-	Clerks/Office expenses – June	£ 94.09	Playsafety Ltd - Inspection	£189.00	Countrywide Grds Main May/June	£1868.00	Reimburse BT Bill	£ 76.75	Vita Play – Main/Cleaning Qtrly	£ 235.20	<u>Payee – (Cheque)</u> <u>Amount</u>				0009 – B Sims (Grass Cuts)	£82.88			0010 - HMRC 1 <sup>st</sup> Qtr	£81.59			
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<b>15</b>	<p><b>Next Meeting – 27<sup>th</sup> July 2017 (short meeting – Planning &amp; Finance) at 7pm – Pavilion, Bulbery.</b></p>																													

**Meeting closed at 20.50**

DRAFT