

**ABBOTTS ANN PARISH COUNCIL**  
**Minutes from the Meeting held on**  
**Thursday 5<sup>th</sup> July 2018 at 19:00**  
**at the Community Centre, Burghclere Down**



Present: Parish Councillors A Hayter (Chairman), T Abram (Vice Chairman)  
 C Teasdale, M Doherty, Mrs S Bleeker, Mrs L Haigh,  
 Borough Councillor Mrs M Flood, County Councillor A Gibson

Members of the Public: 6

Minutes: Mrs C L Cotterell (Clerk)

Meeting started 1900

AGENDA ITEM		ACTION
1	<b>Apologies for Absence</b> Apologies were received from Borough Cllr Stallard and Parish Cllrs Wells, Doherty and Bleeker.	NOTED
2	<b>Declarations of Interest</b> Cllr Abram declared an interest in Item 7d.	NOTED
3	<b>Cllrs to agree the minutes to be an accurate record of the meeting held on 7<sup>th</sup> June 2018</b> - Proposed Cllr Teasdale, seconded Cllr Abram, all agreed.	
4	<b>Actions/Updates to be reported</b> <u>Actions from meeting held on 07.06.18</u> Item 10(a)1 – Grant funding application form updated and published. Item 10(a)10 – Started preparation of PC website hosted by HugoFox. Some parish photos and introductory text required and domain name before activation - Ag item. Item 13 – Awaiting further quotes for grass matting and benches at play areas. <u>Updates:</u> <ul style="list-style-type: none"> <li>• VAT reclaim has been received.</li> <li>• Awaiting update from HCC re contact for removing bollards at Burghclere Down in event of an emergency.</li> <li>• Resident called re overgrown pavement in Foundry Road, Clerk has reported to HCC and suggested the resident may wish to report it.</li> <li>• Purchased a replacement AED prep kit as this was missing from the AED at The Eagle – Cost £17.74.</li> <li>• Cllr Hayter has replaced the AED battery at The Eagle.</li> <li>• Abbots Ann village website webmaster has been informed that the PC will have its own website soon.</li> <li>• Cllr Hayter attended a meeting regarding the new Local and Corporate plans - TVBC are working on the Local plan which will come into effect in 5 years. With regard to planning there is the suggestion of the requirement to build 800 houses per year in the borough.</li> <li>• Goodmans appeal has been upheld – Plot 5 will not have to include the ANPR system.</li> <li>• HCC Consultation on street lighting and passenger transport – Cllr Abram will respond against the proposed cuts to passenger transport.</li> </ul>	<b>Cllrs Haigh/ Abram</b>
5	<b>Public Participation</b> - <i>This item will be limited to 15 minutes, unless directed otherwise by the Chairman.</i> A resident asked where to find Parish Council information for Burghclere Down. Actions: Cllr Teasdale will link PC website to Burghclere Down Facebook page. Cllr Flood will send the link to TVBC website and CGR information. Clerk will ask TVBC why the play area next to the Community Centre is not adopted.	<b>Cllrs Teasdale/ Flood Clerk</b>
6	<b>Borough and County Councillors Reports</b> Cllr Flood reported: <ul style="list-style-type: none"> <li>• TVBC Issues and options consultation for the new Local Plan runs between 6<sup>th</sup> July and 14<sup>th</sup> September.</li> <li>• 15<sup>th</sup> July Andover Carnival day and an Artisans market in Andover.</li> </ul>	

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	<p>Cllr Gibson reported:</p> <ul style="list-style-type: none"> <li>• Awaiting confirmation of access details through the bollards at Burghclere Down in an emergency.</li> <li>• HCC has a shortfall of £80m for 2019 budget so further cuts are expected.</li> <li>• Highways have purchased 2 new vehicles for potholes, systematically visiting each parish.</li> <li>• Cycle festival 22<sup>nd</sup> July 2018 in Andover/Test Valley.</li> </ul>																													
<b>7</b>	<p><b>Planning and Tree Work applications – Cllrs to propose responses to be submitted to TVBC relating to the following applications: Proposed Cllr Abram, seconded Cllr Teasdale.</b></p> <ul style="list-style-type: none"> <li>a) 18/01313/FULLN - Proposed stable block and store building with permeable hard standing areas; demolish some of the existing buildings - Little Park Stables, Cattle Lane, Abbots Ann – <b>No Objection, all agreed.</b></li> <li>b) 18/01481/FULLN - Erection of garage (amended scheme) – Springvale, Clatford Lodge, Salisbury Road, Andover – <b>No Objection, all agreed.</b></li> <li>c) 18/01584/FULLN - Erection of 3 bedroom dwelling and installation of package treatment plant - Land Adjacent 6 Timothys Field, Abbots Ann – <b>Objection</b> – There should be a condition of planning to plant the hedge with a range of native species and be no pedestrian access through hedge. – <b>All agreed.</b></li> <li>d) 18/01563/FULLN - Two storey side extension – Minaki, Cattle Lane, Abbots Ann – Cllr Abram left the meeting for this item – <b>No Objection</b> - Proposed Cllr Hayter, seconded Cllr Teasdale, <b>all agreed.</b></li> </ul> <p>Cllrs Gibson and Flood left the meeting 20.06</p>																													
<b>8</b>	<p><b>New PC Website</b></p> <ul style="list-style-type: none"> <li>a) Cllrs to approve the purchase of a domain name.</li> <li>b) Cllrs to agree webmaster and provision of introductory text.</li> </ul> <p>Item deferred for further domain name information.</p>	<b>Deferred</b>																												
<b>9</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>a) Resident email received requesting relocation of slide play equipment at WMH – awaiting information of the costs involved in moving the equipment.</li> <li>b) PCC letters received regarding Churchyard paths: Cllr Hayter confirmed a contractor has visited and provided one quotation, two further quotations are needed and the plan is to obtain these over the summer. PCC were previously asked to provide an expert opinion or evidence of incidents/accidents relating to the condition of the paths i.e. excerpts from accident book. The PCC representative will report back to PCC and obtain evidence to provide to the PC.</li> </ul>	<p><b>Cllr Hayter</b></p> <p><b>PCC</b></p>																												
<b>10</b>	<p><b>RoSPA Annual Inspection</b></p> <p>Cllrs to receive the Annual RoSPA play area inspections and agree any actions required.</p> <p>Cllrs noted the inspection reports and actions required: Trip points on the climber at WMH – Obtain quotations. Repaint the skate ramps and removal of weeds around the grind box at Bulbery – Obtain quotations. Goal posts and surface wear at Bulbery – Cllr Abram reported the Sports Field Committee were obtaining quotations for the resurfacing of pitches and painting of goal posts.</p>	<p><b>Clerk</b></p> <p><b>Cllr Abram</b></p>																												
<b>11</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) Cllrs to approve the Financial Statement for 1<sup>st</sup> to 30<sup>th</sup> June 2018 – Proposed Cllr Abram, seconded Cllr Haigh, all agreed.</li> <li>b) Cllrs to approve the following payments to be made – Proposed Cllr Abram, seconded Cllr Haigh, all agreed.</li> </ul> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: left;"><u>Payee</u></th> <th style="text-align: right;"><u>Amount</u></th> </tr> </thead> <tbody> <tr> <td>Clerk/office expenses</td> <td style="text-align: right;">£70.53</td> <td>Clerks Salary – July</td> <td style="text-align: right;">£830.11</td> </tr> <tr> <td>Countrywide Grds Main – May</td> <td style="text-align: right;">£934.00</td> <td>Playsafety – inspection</td> <td style="text-align: right;">£180.60</td> </tr> <tr> <td>Countrywide Grds – strimming</td> <td style="text-align: right;">£72.00</td> <td>HMRC PAYE Q1</td> <td style="text-align: right;">£144.88</td> </tr> <tr> <td>Countrywide Grds – June</td> <td style="text-align: right;">£934.00</td> <td>Pension Contributions</td> <td style="text-align: right;">£43.88</td> </tr> <tr> <td>Reimburse AED kit</td> <td style="text-align: right;">£17.74</td> <td>BT Quarterly bill</td> <td style="text-align: right;">£69.14</td> </tr> <tr> <td>ICO Registration</td> <td style="text-align: right;">£35.00</td> <td></td> <td></td> </tr> </tbody> </table>	<u>Payee</u>	<u>Amount</u>	<u>Payee</u>	<u>Amount</u>	Clerk/office expenses	£70.53	Clerks Salary – July	£830.11	Countrywide Grds Main – May	£934.00	Playsafety – inspection	£180.60	Countrywide Grds – strimming	£72.00	HMRC PAYE Q1	£144.88	Countrywide Grds – June	£934.00	Pension Contributions	£43.88	Reimburse AED kit	£17.74	BT Quarterly bill	£69.14	ICO Registration	£35.00			
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	<p>c) Cllrs to pre-approve monthly payment for July – Maintenance Contract - £934.00 Proposed Cllr Teasdale, seconded Cllr Abram, all agreed.</p> <p>d) Cllrs to approve works to improve car park drains at WMH at cost of £380.00 – Proposed Cllr Abram, seconded Cllr Teasdale, all agreed.</p> <p>e) Cllrs to review quotes for replacing fence and gate posts at WMH – Quotations received were £470.00, £495.00 + VAT and £616.68 - Agreed to accept the quotation of £470.00 – Proposed Cllr Teasdale, seconded Cllr Abram, all agreed.</p> <p>f) Cllrs to approve purchase of replacement infant and standard defibrillator pads when they reach “Use by” dates during 2018/19 – Current cost £85.00 + VAT infant pads and £90.00 + VAT for standard pads. Proposed Cllr Abram, seconded Cllr Teasdale, all agreed.</p> <p><u>Closing bank balance as at 30<sup>th</sup> June 2018 - £55,075.13</u></p>	
<b>12</b>	<b>Next Meeting - Thursday 6<sup>th</sup> September 2018 - 7pm - War Memorial Hall, Abbots Ann</b>	

**Meeting closed at 20.40**

DRAFT