



ABBOTTS ANN VILLAGE SHOP ASSOCIATION Annual General Meeting

MINUTES
Monday 6th June 2022
Abbotts Ann School 7.30pm – 30 people in attendance

	DETAILS	ACTION
1	APOLOGIES FOR ABSENCE None received	
2.	MINUTES OF THE PREVIOUS MEETING Minutes from AGM held in 2021 were proposed by Gill Else and seconded by Alan Burt 0 Against, 0 Abstentions. Motion passed.	
3.	<p>CHAIRMAN'S REPORT</p> <p>Full report is available to read. In Summary: This year we will celebrate the 20th Anniversary of the Abbotts Ann Village Shop. We have once again faced some challenging conditions. We have focused on improving the fixtures and fittings of the shop and made improvements to the flat. WE should encourage people to shop locally as many people return to their previous habits of on-line shopping or large Supermarket shopping. We have seen reduced sales in 2021 but still better than 2019. We are fortunate to have had minimal change in staff. We thank Gail Young for her services. She retired due to ill health during 2021. We would like to express our thanks for her hard work during her time working in the Post Office.</p> <p>We have a new counter, storage units, fruit & veg stand, a new sink and surround, a new Post Office sign and a New Shop sign due shortly. The flat windows on the front of the building have been replaced and we are reviewing quotes at the present time to replace the Kitchen in the flat. It is important to keep the flat looking good as it is an asset to the shop. A new tenant is due to move in during June.</p> <p>The cost of electricity continues to rise, and we will be reviewing quotes for solar panels We have experienced some supply issues and availability challenges and decided to move away from our incumbent wholesale supplier and have moved to Batleys. Thank you to Alan Rowling, Tim Taylor and John Barlow who have on occasion collected stock from our wholesales to support the shop.</p> <p>Thanks also to the great work of our staff, Julia Rowling, Judeth Dashwood and Maureen Flood. Our volunteers are doing a sterling job, but we always need more.</p> <p>The joining fee of the Shop Association is £10 as a one-off payment and the Friends of the AA Village shop is a £15 per annum support payment. We would encourage more people to consider joining the "Friends" to help us maintain the shop and the work it does.</p> <p>Thank you to John Moon who continues to volunteer in the Post Office.</p> <p>We invite you to the 20th Anniversary Celebrations at the Memorial Hall on Saturday 10th September.</p> <p>We have an exclusive Gin made in honour of the 20th Birthday, and it is now on sale in the shop In conclusion, we have no debts, money in the bank and we are in a good position. I would like to thank everyone for their continued support of the shop.</p>	
4.	TREASURER'S REPORT	

	<p>Full report is available to read. In Summary: This is a report relating to year ending 31/12/2021 We are retuning to some sense of normality and have seen a reduction of 5% in our turnover, with a modest profit of £640 with a GP% of 18%. I can report we are operating efficiently. Within our financial reporting we have written off old fixtures and fittings reducing our asset value. As we are a non-profit making organisation, we have met our goals. The future will no doubt bring challenges and with a reduction in footfall within the shop, it is important to build on last year's successes.</p>	
5.	<p>MOTION TO ACCEPT ACCOUNTS FOR 2021 Proposed by John Barlow and seconded by Dee Howarth 0 Against, 0 Abstentions. Motion passed.</p>	
6.	<p>MOTION TO ACCEPT SURPLUS TO BE HELD IN GENERAL RESERVE Proposed by Alan Burt seconded by Steve Randall Motion passed.</p>	
7.	<p>MOTION TO ACCEPT UNAUDITED ACCOUNTS FOR 2022 Chairman requested approval to present un-audited accounts for the 2022 financial year. Proposed by Jackie Stanton seconded by Vivienne Asbee</p>	
8.	<p>POST OFFICE REPORT PO Limited is the largest retail organisation in the UK. They have put aside £300m in funds for historic claims following the wrongful conviction of several Post Masters and Mistresses. The PO Limited aim to improve the products and services they offer and categorise them into Mail, Banking, Bill Payment, and Travel money. They have also agreed to a link up with Amazon and DPD. Abbotts Ann Post Office is only one of Three Traditionally funded PO's in our Greater Southampton area. Gail Young retired and we thank her for her work in the Post Office. Judeth and John continue to work hard, and the Shop Committee are a great support.</p>	
9.	<p>The Chairman then opened the floor to questions:</p> <ol style="list-style-type: none"> 1. From Paul Stanton. Are we able to draw down funds to cover day to day expenses? Chris Davis responded. Yes, we are, but it is not a prudent strategy to use fund for everyday running costs, we should be making a Trading Profit to deliver our everyday offer. 2. From Alan Burt. Should the £10 AAVSA member fee be an annual amount. Could we have a loyalty card and what about a free coffee of incentive to AAVSA members. Chris Davis responded that we had debated the introduction of an annual fee some years ago and decided to launch the Friends of Abbotts Ann village Shop. For an annual Fee of £15 the member showed their appreciation for the shop and showed their support by paying a £15 fee per annum by direct debit. The £10 AAVSA fee is effectively a 1 share in the shop, and hence is a one-off fee. Julia Rawling said there was a Coffee loyalty card available from the shop. Chris Davis said we had plans to more widely advertise and publicise the Friends of the Village shop to establish a regular £15/annum income from interested parties. John Barlow stated that the £10 shareholder option must not change, as this was a 1 share agreement, rather than an annual occurrence. He stated that the structure of the AAVSA should not change, and it would be wrong to do so, given how the Association was originally set up. 3. From Dee Howarth. Dee expressed concern that the installation of Solar Panels would potentially add cost to the Association Maureen Flood commented that Alan & Julia Rowling had successfully sourced the low energy equipment for the shop during 2020/2021 leading to significant reductions in energy usage. Alan Rowling quoted several improvements in KW usage per day. Chris Davis stated that we would consider solar panels if they were a sensible option. Paul Stanton asked what % we expected to retrieve from the panels. Chris anticipated approx. 10% Peggy Ellis asked if anyone would be willing to give a loan for this project. Maureen Flood asked that up-to-date figures were attained before the decision was 	

	made.	
10.	ELECTION OF MANAGEMENT COMMITTEE 8 nominations were received for the Management Committee: Mike Bird Chris Davis Elizabeth Howard Dee Howarth Paula Grant Vivienne Asbee Steve Randall Margaret Veale All 8 were appointed to the committee without the need for an election.	
11.	Meeting closed at 8.20 p.m.	